



BOARD OF COMMISSIONERS' MINUTES

Tuesday, April 11, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called to order the Board of Commissioners' meeting at 10:01 A.M. on Tuesday, April 11, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner, Administrator, Margaret N. Gray, Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Kerry Webster, Mallory Lane, Gary Sinderson and Leon Valsechi.

Visitor(s) present included David Curran, Mark Lipka, Randy Gettig, MaryAnn Volders, Amy Schirf, Abigail DuVall, and Yana Boyd.

County Personnel present included Kristen Simkins, Bryan Sampsel, and Robert Sweitzer.

CNET staff were present.

- A. Randy Gettig of Spring Township is against the additional \$5 registration fee and had questions about who will be charged and how the County will receive the money.
 - i. Who will be considered exempt vs. non-exempt?
 - a. Public vehicles will be considered exempt ex. firetrucks and ambulances. Private contractor vehicles would not be exempt.
 - ii. How will this be charged? Through our fall taxes?
 - a. The \$5 will increase will appear on your yearly vehicle registration.
 - iii. The County is reimbursed from the State?
 - a. PennDOT will collect the fee with registration and it would be distributed to the County twice a year in June and December.
- B. David Curran of Port Matilda is not opposed to the additional \$5 registration fee however, had several concerns about the use of ACT 89 funds.
 - i. How is the decision made to channel the money? Beckwith Road was widened a few inches and repaved; it has been oiled and cindered ever since. Why is this being done? David is concerned about a waste of money.

- ii. A bridge was built on Route 220 outside of Port Matilda and was completed in a manner where a sign was placed in either direction notifying drivers of a bump in the road. A lot of money was spent without a great result.
- iii. Mount Nittany Expressway on the asphalt section of I-99 from mile marker 70 to marker 72.8 there is a gouge in the middle of the asphalt. The gouge has been there for four years and is dangerous. David is concerned residents will be paying extra money to repair PennDOT's errors.
- iv. Commissioner Pipe explained that the Board has not yet determined how the money would be spent or divvied out. One option is to work with the Metropolitan Planning Organization. There is a process they use to rank projects and at the top of the list are projects that pose a safety concern. On a biannual basis a report could be produced for the public to show how the money has been spent.
- v. David also has concerns about the speed limit on the Mount Nittany Expressway. That stretch of roadway does not appear to be monitored.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, April 4, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. EMPLOYEE APPRECIATION MONTH PRESENTATION

Kristen Simkins, Director of Human Resources, came before the Board to present facts about County employees in honor of employee appreciation month.

- 1. We have 577 employees of those 90% are employed full time.
- 2. Average employee age is 44 $\frac{3}{4}$ years.
- 3. 39.5 % of employees are male and 60.5 % of employees are female.
- 4. 245 employees have over 10 years of service.
- 5. 6 employees have over 40 years of service, they include: Gerald Dann, Tax Assessment; Gerald Halderman, Elections; Deb Immel, Prothonotary; Amy Kyle, Tax Assessment; Glenda Long, Domestic Relations; and Joyce McKinley, Tax Claim.

VI. ACTION ITEM(S)

- A. Proclamation No. 10 of 2017 – The Board welcomed Mark Lipka of PA One Call. Mark provided some background information on how the PA One Call system is designed to work. Their goal is to prevent damage to underground facilities encouraging all excavators and homeowners to call at least three business days before digging. This allows time for utility lines and facilities to be marked prior to digging. Commissioner Higgins made a motion to proclaim April 2017 as "Pennsylvania 811 Safe Digging Month" in Centre County. The motion was seconded by Commissioner Dershem and unanimously approved.

- B. Bob Sweitzer requested that the Board consider approving the Emergency Watershed Protection Federal Grant Award Agreement and to approve emergency permits to assist with five properties from the flood in October 2016. Bob has spoken with property owners about signing a temporary easement and an operation and maintenance agreement. The total project cost is \$203,995 the Federal Grant has awarded \$152,996.25; the state will cover the additional 25% of the cost- Dept. 111.

C. ABC Appointments/Reappointments/Term Expirations/Resignations

Commissioner Higgins made a motion to approve appointing Margaret Gray, Administrator, as an alternate for Commissioner Pipe on the C-NET Board of Directors. The motion was seconded by Commissioner Dershem and unanimously approved.

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
C-NET Board of Directors	Margaret Gray	Appointment – as Alternate	4/11/2017 – 12/31/2019

- D. Check run in the amount of \$529,592.64 dated April 7, 2017.
- E. Commissioner Higgins stated the payment of the week was to West Penn Power totaling \$25,851.08. He made a motion to approve the check run in the amount of \$529,592.64 dated April 7, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS – DIRECTORS – GUESTS

Commissioner Higgins made a motion to move the following item to the Consent Agenda for Tuesday, April 18th. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Emergency Communications 9-1-1 – Dale Neff request that the Board consider approving a contract with Vertiv (Emerson Network Power, Liebert Service, Inc.) for battery replacement of 40 batteries in the UPS (Uninterruptible Power System). This system powers 9-1-1 operations during a commercial power outage. The contract total is \$12,358.45 with the source of funding 9-1-1 Eligible for Act 12 funds. The cost includes on-site engineer support the day of replacement, disposal of old batteries, and freight for new batteries – Dept. 354.

VIII. CONSENT AGENDA

Commissioner Higgins made a motion to approve the following items (A-E) on the Consent Agenda. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. District Attorney – Request that the Board considers approving the STOP Grant Coordinator Consultant Contract with Dawn McKee. The total cost is not to exceed \$4,900 for the period January 1, 2017 through December 31, 2017 – Dept. 221.
- B. Emergency Communications 9-1-1 – Request that the Board considers approving a contract addendum between Centre County 911 and Tyler Technologies (New World Systems) for the 2015 Mobile Component of Computer Aided Dispatch (CAD) contract effective 11/17/15 with then New World Systems. This addendum is for a change to “Exhibit G”, page 7 of the 11/17/15 contract. The amendment is for the “Custom Software/Interface” section and will consist of removing (1) In-Synch/Tiburon RMS Interface and replacing it with (1) In-Synch/Spillman RMS Interface. This contract is in effect through October 11, 2017 – Dept. 354.
- C. Emergency Services – Request that the Board considers signing the annual hazardous materials emergency response program assessment – Dept. 352.
- D. MH/ID & EI – Request that the Board considers approving addendum number 3 between the County of Centre and Strawberry Fields, Inc. This will add monies to allow for the reimbursement of services, which have been provided to qualified children in Centre County, beyond the original contract maximum in the amount of \$8,000. Increasing the contract maximum from \$399,397 to \$407,397 for the period July 1, 2015 to June 30, 2016 – Dept. 561.
- E. Planning – Request that the Board considers authorizing allocation of Act 13 “At Risk Local Bridge” funds to the following projects. These funds will be placed on the Centre County Metropolitan Planning Organizations (CCMPO) Transportation Improvement Plan for disbursement – Dept. 151.
 - i. T-468 Rodgers Road Bridge, Walker Township - \$12,164.00
 - ii. T-810 Gum Stump Road Bridge, Boggs Township - \$25,000.00

IX. TOURISM/HISTORY

X. DISCUSSION ITEM(S)

- A. Commissioner Pipe welcomed Amy Schirf Education Coordinator of the Centre County Recycling and Refuse Authority to announce the Household Hazardous Waste Collection Event being held on April 28th and 29th. This event is held once a year and is free of charge open to any household in Centre County. Last year they received about 50,000 lbs of materials. Items that are not accepted include

medications, latex paint, alkaline batteries, and antifreeze. Amy also announced they have joined with Weis Markets and anyone who brings a non-perishable food item for the food bank will receive an earth day tote bag.

- B. Commissioner Higgins was proud to announce the winner of the SpringBoard Bellefonte Business Incubator brochure design contest. The selected brochure was created by Abigail DuVall, a senior at Penns Valley High School and Central Pennsylvania Institute of Science and Technology (CPI). Abigail's design was selected from 30 submissions that were received from students attending CPI and South Hills School of Business and Technology. The Commissioners congratulated Abigail and awarded her with a \$500 check.
- C. Commissioner Higgins announced the Philipsburg Business Incubator has welcomed a new tenant and is now half full. Fire-Pit BBQ will be selling a variety of BBQ sauces and in the future will also smoke meat and vegetables.

XI. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – CP-INV-16 \$38,860.60
- B. Tax Claim Bureau – Parcel Sales
- C. House of Representatives – Elections
- D. Commonwealth of PA – Transportation \$40,603.82
- E. Commonwealth of PA – Corrections \$20,254.46
- F. State College Borough – ABC Appreciation Dinner
- G. Tax Claim Bureau – Rush Township Parcel
- H. Commonwealth of PA – TEFAP Reimbursement - \$6,587.84
- I. Commonwealth of PA – TPV Medical Service \$231.02
- J. Commonwealth of PA – FY 16-17 Act 148 2Q \$680,032
- K. Commonwealth of PA – TANF \$93,000.41
- L. Commonwealth of PA – NGV \$160,545.00
- M. Historic Bellefonte – Easter Egg Hunt
- N. Centre County Historical Society – Unraveling the Threads of History
- O. Bellefonte Art Museum – Poetry by Robert Lima
- P. Krissy Musser Norton – Troop 88 – Eagle Scout
- Q. M&T Insurance Agency – COI Valley Farms Dairy LLC
- R. Ballard Spahr – Resolution No. 2 of 2017
- S. Commonwealth of PA – Medicaid \$1,289.82
- T. Office of the Governor – Thank You

XII. RECOGNITIONS

XIII. C-NET REQUESTS

XIV. REPORTS – ANNOUNCEMENTS

A. Commissioner Dershem reported there are 107,296 registered voters in Centre County. The precinct of the week was Curtin North #45 with 60 registered voters. They had 39 ballots cast in the last election with a 65% voter turnout.

B. Announcements

i. Centre County Government offices will be closed Friday, April 14, 2017 for Spring Break.

XV. Administrator Margaret Gray reported an executive session was held on April 6, 2017 from 10:53 – 11:14 AM for legal and personnel issues.

XVI. MEETING SCHEDULE

Tuesday, April 4, 2017

BOC – 10:00 AM – Room 146 WB

Geisinger TEFRA Public Hearing – 10:00 AM – Room 146WB

Department Head Meetings – 1:30-4:00 PM - Room 144WB

Wednesday, April 5, 2017

Aging Advisory Council – 9:30 AM – Room 146WB

CCIDA-CCGA – 3:30 PM -Room 144WB

Thursday, April 6, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Department Head Meetings – 1:30-2:30 PM – Room 144WB

Town Hall Meeting: Transportation Funding – 6:30 –PM – Courthouse Annex, Bellefonte

Friday, April 7, 2017

Executive Management – 8:30 AM – Room 146WB

Reentry Coalition – 10:00 AM – CCCF

I. ELECTION ANNOUNCEMENTS

Monday, April 17, 2017

Last day to REGISTER before the primary.

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot.

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots.

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Tuesday, May 16, 2017
MUNICIPAL PRIMARY

Wednesday, May 17, 2017
First day to REGISTER after the primary.

Tuesday, May 23, 2017
Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on May 15).

- I. QUESTIONS FROM THE PRESS
- II. Motion by Commissioner Higgins to adjourn the meeting at 11:01 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator